



Title I School Parental Involvement Policy 2016 - 2017

Academy of Richmond County
Revised/Adopted: August 29, 2016

Richmond County

PART I. GENERAL EXPECTATIONS

The Academy of Richmond County agrees to implement the following statutory requirements: Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. The Academy of Richmond County will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school. In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.

If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (Richmond County School System).

- The Academy of Richmond County will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The Academy of Richmond County will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The Academy of Richmond County will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. **The Academy of Richmond County** will take the following actions to involve parents in the joint development of its school parental involvement policy under section 1118 of the ESEA:

- Seek parent participation through email, social media, and Shout Point.
- Schedule meeting for the members of both the parent involvement committee and the school council to draft the parent involvement policy.
- Present the draft to the entire The Academy of Richmond County faculty, staff, student body, parents and community partners at a scheduled meeting.
- Place a copy of the draft on the The Academy of Richmond County website requesting parental input.

2. **The Academy of Richmond County** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Include parent representation on our school council responsible for using data to drive school-wide decision making.
- Prepare and present a monthly Principal Report at the Parent-Teacher Organization (PTO) meeting at The Academy of Richmond County.

3. **The Academy of Richmond County** will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

- During School's Open House presentation, parents will be informed of the Title I opportunities available at The Academy of Richmond County.
- Once the The Academy of Richmond County data team has identified the students using data, the parents will be invited to a parent night to explain the support services offered and provide the data used to identify their children for the services.
- Upon completion of the interventions for the Targeted Title I students, parents will be invited to a parent night to provide them with the results of the interventions.

4. **The Academy of Richmond County** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

- Course syllabi will be posted on each teachers' webpage for easy access. The syllabus includes information about the curriculum, assessment requirements, and proficiency levels.
- Opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child, and respond to any such suggestions as soon as practicably possible:
 - Financial Aid Workshop

- College Fair
- Parent Resource Center
- Parent Round Table Discussions

5. **The Academy of Richmond County** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- Staff members will respond to parent requests within 48 hours.
- Parent teacher conferences will be held at minimum twice per semester. These dates and times will be communicated in multiple ways (i.e. Shout Point and email messages, marquee, website, and monthly newsletter).
- School Council meetings will be publicized through the The Academy of Richmond County website. At these monthly meetings, parents receive a report from the Principal and have opportunities for input on all aspects of the school community.
- School Council minutes will be publicized through placement on the PTO page within the Website of The Academy of Richmond County within 48 hours of the regularly scheduled School Council meetings.
- Principal's school update will be posted on the Website of The Academy of Richmond County within 48 hours of monthly, regularly scheduled School Council meetings.

6. **The Academy of Richmond County** will provide each parent an individual student report about the performance of their child on the State assessments in Math, Science, Social Studies and Language Arts:

7. **The Academy of Richmond County** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by: Information to confirm highly qualified status of teachers at The Academy of Richmond County is posted in the front office as well as on the school's website. It is updated as needed.

8. **The Academy of Richmond County** will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

9. **The Academy of Richmond County** will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

- Inviting parents to attend parent meetings two to three times per year to address science and mathematics achievement and opportunities for support

- Communicating school-wide events such as Open House using multiple means (i.e. electronic sign, Shout Point, voice and email messages, announcements, school website, and mailings such as monthly newsletter).
- Training will be provided to teach parents how to use Infinite Campus Parent Portal (i.e. Open House, Parent Conferences).
- A website orientation will be provided to demonstrate use of the The Academy of Richmond County website for parents (i.e. Back to School Night, Parent Conferences).

Parent Center- the center is designed to empower parents to assist their children in maximizing their full potential. The center's resources are focused on instruction, economics, health, and cultural awareness for all students. There are computers available for use by parents as well as a lending library giving parents the opportunity to take resources home with them, on loan. Parents will benefit from workshops on topics from test prep information for their children to finance for themselves. Resources are developed with the input of all disciplines from the departments within the Richmond County System and with the support of the community.

Provide workshops on the following topics:

- All core subject areas: English Language Arts/reading (Improving literacy and reading skills) Mathematics(math concepts, empowering parents in math), science and social studies test-taking strategies
- Georgia Milestones test
- Understanding CCRPI
- Bullying
- Financial Literacy
- Safe and Drug Free Environments

10. **The Academy of Richmond County** will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Parental input through both the parent involvement committee and the PTO will inform staff regarding needs and opportunities for education of staff.
- PTO meetings are publicized via mass emails to members, Facebook posts, the school website, and the school newsletter.

11. **The Academy of Richmond County** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities. The school will conduct activities such as parent resource centers that encourage and support parents to fully participating in the education of their children.

12. **The Academy of Richmond County** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- The school will provide parents and community with resources, activities, and events throughout the school year. The Parent Resource Center will serve as a wonderful resource and allow parents to more effectively assist in their children's academic and social growth. The Parent center is an avenue for promoting equal opportunities.

13. **The Academy of Richmond County** will provide other reasonable support for parental involvement activities under section 1118 as parents may request, by:

- Counselors are also challenged with the task of creating a college-going culture in their schools and communities. Much of the work of the advisers extends beyond the typical workday and beyond the walls of their high schools. Advisers partner with teachers, families, stakeholders, and communities, all in an effort to motivate, assist, and prepare all students for college.

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and providing child care through our Early Childhood classes, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

